

TOUGALOO COLLEGE DEPARTMENT OF PUBLIC SAFETY

CRIME INCIDENT REPORT FORM

This form should be completed by those individuals identified as "campus security authorities" who are required to report information they receive about specified crimes (murder, manslaughter, burglary, auto theft, aggravated assault, arson, forcible and non-forcible sexual assaults) pursuant to the federal Clery Act. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus' Annual Security Report.

It is the policy of Tougaloo College to ensure victims and witnesses to a crime are aware of their right to report criminal acts to any law enforcement agency. College policy violations should be reported to the Department of Public Safety. However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

Tougaloo College Department of Public Safety will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act. Please forward this completed form to: Edna Drake, Chief of Public Safety located in Jamerson 2nd Floor Room #8.

Person Receiving Report: _____

Phone Number: _____

Report Made By: _____

____Victim

____Third Party Please identify relationship to victim: _____

Date and Time the Incident Occurred: _____

Description of the Incident or crime: _____

Location of Incident

Identify building name, address, etc.(be as specific as possible): _____

The location where this incident occurred was:

- ___ On campus, but not in student housing
- ___ On campus student housing
- ___ Off-campus affiliated property (owned, controlled, or affiliated with the campus; e.g., leased property, fraternity, student co-op)
- ___ Off-campus public property immediately adjacent to campus
- ___ Off-campus, NOT affiliated with or not adjacent to campus
- ___ Unknown

Sex Offenses

Examples of sex offenses are: rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape.

Was this crime a sexual offense? ___ Yes ___ No

If yes, were the victim and the assailant acquainted? ___ Yes ___ No

If yes, were either the victim or the assailant under the influence of alcohol or drugs?

Victim: _____ No Yes, alcohol: ___ Yes, drugs

Assailant: _____ No Yes, alcohol: ___ Yes, drugs

Hate Crimes

Hate crime information is required to be reported for each of the following crimes: criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and for any other crime involving bodily injury.

Was this incident motivated by hate or bias? ___ Yes ___ No

If yes, identify the category of prejudice:

- ___ Race ___ Ethnicity ___ National Origin
- ___ Religion ___ Disability ___ Sexual Orientation

If yes, provide a brief explanation of the determination: _____

Alcohol, Drug and Weapons Law Violations

Check all that apply

_____Alcohol ___Drugs _____Weapons Describe:_____

Number of individuals arrested or referred for campus disciplinary actions:
